

IAABO Board 11 Membership Responsibility Summary and Checklist

- Roster Form

The roster form must be completed, signed, and returned to Secretary, Cynde Bimbi, in person, or via regular mail, by **September 10, 2008**. Forms must include original signatures. Faxed and e-mailed copies are not acceptable. The current season's form must be used. Cynde's address is listed on the roster form.
- Meetings

The required number of meetings and the policy regarding meetings and excused absences is clearly detailed in the Constitution/By-Laws and on the Board 11 web page. It is your responsibility to read and follow this policy. All excuses shall be handled as outlined within the policy, including deadlines for notification of absences to the Secretary.
- DIAA Clinic

The Delaware Interscholastic Athletic Association Clinic is conducted by the DIAA State Interpreter and is offered on two evenings (**October 15, 2008 in New Castle County and October 23, 2008 in Kent County...** sites to be determined). Officials must attend one of these clinics or view a videotape make-up in the DIAA office before Dec 5th, 2008. If you miss the DIAA Clinic, contact Tom Neubauer at DIAA for make-up details. It is the member's responsibility to attend this clinic or view the video within the stated time period.
- Board 11 Floor Mechanics Clinic

This clinic will be held on **November 5th**. If you are not able to attend the Clinic on Nov 5th, you must complete the make-up by Wed. Dec 17th. If you are not able to attend the Nov 5th, contact Layne Drexel, Board 11 Interpreter, at laynedrexel@aol.com for make-up details. It is the member's responsibility to make sure they attend this clinic or the make-up within the appropriate time period.
- NFHS Test

Each official must take and pass the NFHS Test, given on **Mon. Dec 1, 2008**. If you miss the test, the make-up must be completed by Wed. Dec. 17th. If you are not able to take the test on Dec 1st, contact Jack Baly, State Interpreter, at (302) 636-9497 or jkbaly@verizon.net for make-up details. It is each member's responsibility to take the test or make arrangement for a make-up within the stated time period.
- Scrimmages

Each official must work three (3) approved scrimmages. Approved scrimmages include only those approved by the Executive Committee and announced to the membership via Arbiter publication or Assigner notice. Scrimmage credit will be given to those officials who attend the entire scrimmage AND notify Executive Committee Member, Paul Zoppi, via email with scrimmage details.
- League Games

Between September 1st, 2008 and March 31st, 2009 each official must work a minimum of **eight (8)** league games, assigned by the Board 11 League Assigner. It is the responsibility of each official to ensure they have worked the required number of league games.

This is a checklist of basic Board 11 membership requirements, and may not be all-inclusive. Other Constitutional membership and committee (E-Board, Rating, ...) requirements may include additional criteria.

While each of us is an Independent Contractor, it remains our responsibility to learn and follow Federation Rules and Procedures, as well as abide by the terms of membership in the organization we have voluntarily joined. **Failure to meet the terms of membership could result in any or all of the following, including but not limited to: Loss of member in good standing status, becoming ineligible to move up or possibly be moved down in your rating classification, cause you to be ineligible to officiate post-season games, fined, suspended, to name a few.** It is the responsibility of each individual to make himself or herself aware of, and follow Federation Rules and IAABO Board 11 membership criteria. Any other requirements or expectations will be announced at General Membership meetings, sent via e-mail, and/or posted on the web page, in a timely fashion. Please check your individual email, Arbiter (www.thearbiter.net), and our web page (www.board11.org) often so you do not miss any responsibilities and deadlines.